

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION; DISTT: EAST;
RANI GARDEN: GEETA COLONY: DELHI: 31:

DE-47/Z- 3/Recgn./E/2000/ 3383

Dated: 11/12/2000

To

The Manager,
Sai Memorial School,
Sai Bhawan, Geeta Colony,
Near Petrol Pump, Delhi-31.

Sub:- Grant of recognition to the school from Class Ist
to VIIIth (without aid) w.e.f. the Academic session
2001-2002.

Sir,

With reference to your application on the subject noted above, I am directed to grant recognition to your school under section 4 of the Delhi School Education Act, 1973 from Class Ist to VIIIth (without aid) w.e.f. the academic session 2001-2002 subject to fulfilment of the following terms and conditions:

1. That the school shall abide by the provision of Delhi School Education Act, 1973 and Rules framed thereunder as well as the instructions issued by the Directorate of Education from time to time.
2. That the school shall admit students without any discrimination of religion, race, caste or place of birth as per the norms of the Department.
3. That the school shall appoint full time qualified and eligible staff as per the norms of the Department.
4. That the school shall equip the science lab, as per the norms of the Department and suitable facilities for practical work shall be provided to the students.
5. More science goods worth Rs.5000/- shall be purchased during the current year and a list be furnished to the Education Officer for verification within a year of the date of recognition.
6. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of ten books per students may be provided and facilities of reading room shall also be provided immediately and more books worth Rs.5000/- be purchased by the start of the next session and list of books furnished to the Education Officer for verification.

N.K. Kapoor
CHAIRPERSON
SAAI MEMORIAL GIRLS SCHOOL
SAI BHAWAN
(Recognised & Affiliated to C.B.S.E)
(An English Medium School for Girls)
Geeta Colony, Near Petrol Pump,

M. K. ...
Principal
SAAI MEMORIAL GIRLS SCHOOL
SAI BHAWAN
(Recognised & Affiliated to C.B.S.E)
(An English Medium School for Girls)
Geeta Colony, Near Petrol Pump,
Delhi-110031

- Adequate sports material shall be purchased and made available to the students immediately.
7. That the school shall strictly abide by the provisions of Delhi School Education Act & Rules, 1973 and payment will be made as per section 10(1) of Delhi School Education Act, 1973 read with 126 of the Rules to all the employees by crossed cheque.
 8. That the enrolment in each section shall not exceed the number of students calculated @ 10 Sq.Ft. per student for the available floor area of the class room and the school shall provide adequate and sufficient accommodation as per the norms of the Directorate of Education, Delhi in each class.
 9. That the school shall dispense with the services of unqualified and over-aged staff, if any, immediately.
 10. That the Govt. nominees on the Managing Committee to be constituted as per the approved scheme will be asked for immediately.
 11. The Managing Committee of the school shall not enhance the fee during the ensuing academic session without the prior approval of the Director of Education.
 12. The Managing Committee shall regulate the functioning of the school strictly in accordance with the provisions of the Act and the Rules.
 13. That all the facilities prescribed under Rule 50 & 51 of the D.S.E.R, 1973 shall be made available to the students.
 14. That the arrangement of good drinking water shall be made available to all the students/teachers and sanitary facilities shall also be provided to the students.
 15. Fresh Health Certificate may be obtained from the M.C.D. within a month and be submitted to the Education Officer for verification.
 16. That the Managing Committee of the school shall create a Reserve Fund equivalent to three months salary or Rs.100 Lakh + Rs.80/- per student whichever is less to a joint account in the name of the undersigned and the Manager of the school in a scheduled bank within three months.
 17. Proof to the effect that the staff has been appointed as per recruitment rules be provided to the Education Officer for verification.
 18. That copies of the appointment letter issued to the staff be provided for verification.
 19. That the school shall not run any unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the above address only.

N. Keswan
CHAIRPERSON
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M. Minwan Centd.....3.
Principal
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20. Arrears of pay etc. due to pay fixation of IV pay Commission Report, 1986 remaining unpaid shall be paid immediately.
21. Provident Fund register be maintained and cash book be completed and shown to Education Officer of the zone for verification from time to time.
22. That the violation of any instruction/orders/conditions/rules and regulation of the Department shall lead to the withdrawal of recognition of the school and class IX shall not be opened without the prior approval of the Director of Education.
23. The school building does have the sanctioned plan pass by the local authority. Recognition has been granted to the school owing to the demand of school in the area and, as such, this recognition is without prejudice to the claim of regularisation of the school building or its demolition on account of the structure being unauthorised and in that event this Directorate may be intimated to make alternative arrangement for the students studying in the school.
24. That a report of the fulfilment of the conditions giving the extent to which each condition has been fulfilled shall be sent to the Education Officer every six months.

Yours faithfully,

Rk

(MRS. REKHA JAIN)

DY. DIRECTOR OF EDUCATION : DISTT : EAST :

No. DE-47/Z-3/Regn./E/2000/

Dated:

Copy to:-

1. The Addl. Director of Education (Schools), Old Sectt., Delhi.
2. The B.D.E. (Planning), Old Sectt., Delhi.
3. The DDE (CW), Dte. of Education, Lucknow Road, Delhi.
4. The DDE (Act), Dte. of Edn., Old Sectt., Delhi.
5. The Education Officer, Zone-3, Distt. East, Rani Garden, Delhi.

(MRS. REKHA JAIN)

DY. DIRECTOR OF EDUCATION : DISTT : EAST :

N. Kesaram
CHAIRMAN
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